

St. John Bosco RC Primary School



Charging and Remissions Policy

CONTENTS

Policy

- Mission Statement

Sections

1. Voluntary Contributions
2. Free School Meals
3. Swimming
4. Books and Materials
5. Music Lessons
6. After School Clubs
7. Breakfast Club
8. Residential Activities
9. Freedom of Information Act



Mission Statement

At St. John Bosco RC Primary School, we believe that God is present in the 'day to day' life of our school. Our understanding of Christian spirituality is therefore as much about dealing with each other as it is about meeting God.

We aim to nurture a deeper understanding of the Church's teaching for all those involved in the daily life of the school.

Through the ethos of our school we aim to promote a Christian environment based on gospel values where Jesus Christ is at its heart through celebration and worship.

As a community we will affirm the personal dignity and equality of each member which will be honoured in spirit, in word, in deed and in law.

The school offers each child full access to an enriched and balanced curriculum in order to reach their full potential, challenging the whole community to recognise the unique contribution that each of us can make and work towards making that contribution in the fullest sense.

March 2015

Charging Policy

All education during school hours is free and we do not charge for any activity undertaken as part of the National Curriculum.

1. Voluntary Contributions

Nothing in legislation prevents a school from asking for voluntary contributions to benefit the school or any school activities. When organising school trips or visits which enrich the curriculum and educational experience of the children, the school will invite parents to contribute to the cost of the trip. These contributions are voluntary, however, if insufficient contributions are received, we have the right to cancel any trip and will make this clear to parents from the outset. Any trip may include children whose parents have been unwilling or unable to make any contribution. These children will not be treated differently from any others and will never be excluded from a trip on that basis.

The school has a transport budget which covers the cost of educational visits each financial year. This budget is divided equally amongst year groups. Once this funding has been used, voluntary contributions are essential in order to continue to provide educational visits.

The following is a list of additional activities organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'.

This list is not exhaustive:

visits to museums

activities which require transport expenses

outdoor leisure activities

visits to the theatre

musical events

school residential trips

2. Free School Meals

Pupils in receipt of free school meals are entitled to a free packed lunch should any trip be organised during the school day that crosses lunchtime. Parents of pupils who qualify for free school meals must register their claim at the Awards Section of the Civic Centre before the school is able to provide free meals.

3. Swimming

We organise weekly swimming lessons for Key Stage 2 pupils in Years 4 and 5 (rotated termly) at Sunderland Aquatic Centre. As this is part of the curriculum, there is no charge for this activity. Parents must give written permission and are informed of the session dates each term.

4. Books and Materials

We do not charge for books or materials except where parents have indicated that they wish to purchase the product.

5. Music Lessons

We provide pupils in Years 1, 2, 3, 4, 5 and 6 with guitar, flute, violin and clarinet lessons for which there is a minimal charge of £1 per lesson. Year 3 children learn the Chalumeau clarinet for which there is no charge (wider opportunities fund).

Charging Policy

6. After School Clubs

We charge on a termly basis for after school clubs which equates to £1 per child per week. The school provides ICT Club, Drum Club, Multi Sports Club, Football Club, Art Club and Dance Club over four days per week for one hour after the school day has finished. Homework club is provided free of charge to Year 6 (Tuesdays and Thursdays) and Year 5 (Thursdays).

7. Breakfast Club

To help our working parents, the school provides a Breakfast Club each morning. The charge of £1 per child per day (drop-in basis) includes breakfast followed by activities with a Sports Coach.

8. Residential Activities

If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the visit. However, we do make a charge to cover costs of board, lodging and transport. The school uses its Pupil Premium budget to help towards costs for disadvantaged pupils.

9. Freedom of Information Act

In accordance with the Freedom of Information Act and in line with Local Authority advice. Governors reserve the right to recover the additional costs of retrieving and sending information which has occurred as a result of a Freedom of Information enquiry.

Signed: _____

Designation: Chair of Governors

Date: _____

Review Date: _____